

# Utah Communications Agency Network Executive Committee Meeting October 20, 2009

## **Present:**

Steve Proctor, Executive Director, UCAN  
Doug Chandler, Department of Technology Services  
Bryan Low, Logan Police Department  
Dave Bennett, Utah County Sheriff's Office  
Paul Burnett, Salt Lake County Sheriff's Office  
Tina Roylance, Weber Area 911  
Richard Ellis, State Treasurer  
Steve McCarthy, Department of Transportation  
Steve Foote, State Fire Chiefs  
Lindsey Shepherd, South Jordan Police Dept.

**Proxy** - Winterton  
Excused - Crittenden, Dearden and Slater  
Jon Tait, Motorola  
Kevin Potter, Murray Fire Department  
Kathy Trees, UCAN  
Jake Hunt, UCAN  
Cottonwood Heights  
Jim Rampton, South Davis Metro Fire Department  
Jim Bassett, South Davis Metro Fire Department

Meeting was opened at 2:00 p.m. and conducted by Treasurer/Steve **Foote**.

1. Meeting minutes for September 15, 2009 were approved. Dave **Bennett** made the motion to approve. Steve **McCarthy** seconded it. **Vote: All in favor.**
2. Steve **Proctor** discussed system modifications and changes from Sept. to Oct. 2009.
  - Pisgah Peak - Power line, painting and concrete are complete. Generators and propane installed and filled. 150-foot tower under construction. Depending on weather, site installation will occur in the next 2 weeks.
  - Beaver Mountain - Items left to complete are the antennas, coax, site turn up and optimization.
  - China Ridge - Need to finish the tower work, microwave alignment, site turn up and optimization.
  - Herd Mountain - Need to finish the tower work, microwave alignment, site turn up and optimization.
  - Elizabeth Ridge - Concrete work completed, equipment and building are ready to move. We are snowed out until June 2010.
  - Laketown Mountain - Concrete work done, equipment and building are ready to move and tower should be here this week.
  - Nelson Peak - Equipment moved to the new building, coax and cable work are done. Site operations in new facility and old building demolition have begun.
  - Weber County/DNR Monte Cristo Snowmobile Shed - Tower is completed and we are working with County/State for radio microwave connectivity.
  - Work remaining - Antenna work for China Ridge, Beaver Mountain, Herd Mountain and Monte Cristo. 800 MHz installation at Pisgah Peak. Microwave work needs to be done for China and Medicine. Elizabeth site will be completed this year. Generator work scheduled for Medicine next year. Red Spur and Crawford are scheduled for next year. Remove old tower from Monte and remove old site from Herd.
3. Rebanding - Received approval to purchase a BDA replacement for Weber County. Received approval to order a few radios, which we have now received. This should wrap up all the equipment receipts for rebanding. We have to work with Sprint/Nextell for UCAN reimbursement (time/material and effort) which will be completed during the final

implementation of the planning/funding agreement.

4. We received the official PSIC Grant Award letter from the Department of Homeland Security for funding of 1.4 million. The funds will be added to the \$1 million set aside by UCAN in the May meeting for a total of \$2.4 million for communications enhancements. Steve **Proctor** provided a handout reflecting where the money has been tentatively budgeted. It supports previous PSIC expenditures made with the Logan, Cache, Weber, Summit - and potentially the Washington County - agreements to expand radio service.
5. St. George requested a proposal to build a joint communications system. They will spend some of their grant money updating the infrastructure and we, in turn, will provide service in trade for the grant money. Steve **Proctor**, on behalf of Sheriff **Slater**, passed out a draft for responsibilities. We provide a three-site simulcast. We have selected one but formal testing is required to identify the other two. The system will be installed using grant funding and we'll help St. George with their radio templates, provide connectivity and maintain the system, perhaps through contract maintenance. We've had preliminary discussions with the State about using their technicians to maintain it. St. George will help us find the sites, administer the grant and reimburse UCAN for infrastructure expenditures based on invoices. The amount of contribution they make will offset their service fees for approx. 84 months. We will set up a meeting with St. George to get underway. Expenditures must be made by June 2010 and equipment must be installed by September 2010. A bill is in Congress to extend this 24 months.
6. Money for Rich County will come from the Weber PSIC grant. The commission chairman approved updates and remodeling of their sites (Laketown and Crawford Mountain). We've proposed using \$90,000 from the grant to update the building and tower at Laketown, the building at Crawford Mountain site and install emergency generators. We may assist in maintaining the equipment and coordinating the infrastructure and Laketown moving. The Crawford Mountain site activity will occur next year. All agreements will be documented in a Letter of Understanding to be approved by the Board.
7. Elections - Richard **Ellis** conducted the election process. Richard said that, last month, the Nominating Committee presented their report with the individuals from Tooele County, Wasatch County, Salt Lake County, At-Large Fire and Davis County as "open". Richard asked the floor for nominations. Jim **Rampton** nominated Jeff **Bassett** from "South Davis Metro Fire Department" as the representative for Davis County. Paul **Burnett** accepted the nomination on behalf of the Nominating Committee. Richard related the areas/representatives to be voted on are: Tooele County/Kari **Sagers**, Wasatch County/Jeff **Winterton**, Salt Lake County/Lindsey **Shepherd**, At-Large Fire/Steve **Foote** and Davis County/Jeff **Bassett**. No other nominees were noted. State representatives are exempted from voting. Dave Bennett made the motion to accept by acclamation. Tina Roylance second it. **Vote: All in favor.**
8. Other - Mt. Ogden has seen experiencing undue amount of interference. We are working diligently to track the source which is so frequency - wide (3 MHz) that it causes the site to go off the air. We aren't sure if it's coming from inside the site, from the valley, or from other equipment on the mountain. When the problem occurs, we need to be at the site to fix it and, by the time we get there, its usually stopped. We haven't identified a pattern. It's not exclusively day or night and can be 3MHz or 2MHmegs and sometimes it's so bad that we turn the site off. We are working with Ogden City/site manager to eliminate the problem and will keep everyone informed. We started using an engineering firm well versed in interference

issues to help us solve the problem.

Next Meeting: **November 17, 2009**