

# Utah Communications Agency Network Executive Committee Meeting January 20, 2009

**Present:**

Steve Proctor, Executive Director, UCAN

Brad Slater, Chairman, Weber

Tim Slocum, Vice-Chairman, Dept. of Corrections

Paul Burnett, Salt Lake County Sheriff's Office

Doug Chandler, Department of Technology Services

Dave Bennett, Utah County Sheriff's Office

Melanie Crittenden, Summit County Sheriff's Office

Dave Williams, Tooele County

Steve McCarthy, Department of Transportation

Tina Roylance, Layton Police Department

Jon Tait, Motorola

Henry Johnson, Motorola

Bryan Low, Logan Police Department

Jake Hunt, UCAN

Kathy Trees, UCAN

Dan Camp, Health Department

Mason Gallegos, J-COMM

Wayne Dial, Taylorsville Police Department

Tyson Dixon, Tooele County Sheriff's Office

Gary Lancaster, ADCOMM Engineering

Meeting was opened at 2:03 p.m. and conducted by Chairman Brad **Slater**.

1. Meeting minutes for December 16, 2008 were approved. Tim **Slocum** offered the motion to approve the minutes. Steve **McCarthy** seconded it. Vote: All in favor.
2. Steve **Proctor** discussed system modifications and changes from December 2008 through January 2009 and basic system maintenance. There have been problems getting generator propane tanks filled. Also, on January 12<sup>th</sup>, 2009, a computer failed temporarily in the Zone 2 controller resulting in system-wide outage for approximately 120 seconds before everything returned to normal. Diagnostics by Motorola indicated it could be returned to Motorola or repaired on-site. During the last 30-days, we've been planning the 2009-2010 upcoming projects.
3. Rebanding Report/Financial Report - Steve **Proctor** reported that sixty-eight of 110 agencies have been finalized with checks issued for a total of \$444,800.
4. Radio Misuse - Jake **Hunt** reported we received a call from an individual wanting to identify the user of a particular unit ID. The ID he provided was bad. The ID actually was a console ID. The main issue was the language being used over the radio. Apparently, his kids had inadvertently heard the scanner. A UDOT supervisor was contacted by this individual and related the same information. We must emphasize that it's not a private line system and it can be scanned. The comments made over the air were very inappropriate. Please assure your people are aware of this situation.
5. Audit - UCAN's annual State Audit is complete with no findings, a very good audit. The audit report was distributed and summarized by Kathy **Trees**.
6. Legislation - Steve **Proctor** passed out a copy of legislation drafted by our committee last year. It is H.B. 75 sponsored by Fred Hunsaker. This legislation changes the existing UCAN Statute to include 17 executive committee members, defines how a quorum is

constituted and identifies the two-year and the four-year offset. Everybody serves four years but, initially, we need the offset. Ten members constitute a quorum. Dave **Spataford** feels this bill will be approved. The intent is to allow for new areas of representation, one being Cache County and possibly one from Southern Utah. If you're contacted, please support the bill.

7. Steve **Proctor** presented an outline for UCAN's proposed projects for 2009-2010. A handout was distributed.
8. UCAN's 2009 Yearly Meeting Schedule was presented and accepted.
9. Other - Tim **Slocum** requested a meeting in February to address stand-by EOC and command post radios. The EOC Policy need to be defined and make sure it's black/white so agencies will understand what we mean by our definitions and what will and will not occur. What this committee decides can turn around and bit us down the road. We need to understand this is a business and we must be prudent on some issues. Volunteer EOC Committee Members: Dave **Bennett**, Tim **Slocum**, Tina **Roylance**, Jake **Hunt** and Jeff **Winterton**.
10. Next Meeting: February 17<sup>th</sup>, 2009