

Utah Communications Agency Network Executive Committee Meeting November 18, 2008

Present:

Steve Proctor, Executive Director, UCAN
Brad Slater, Chairman, Weber County Sheriff
Tim Slocum, Vice-Chairman, Dept. of Corrections
Paul Burnett, Salt Lake County Sheriff
Melanie Crittenden, Summit County Sheriff's Office
Dave Williams, Tooele County
Dan Sparks, South Jordan Police Department
ED Alter, State Treasure
Jeff Winterton, Wasatch Sheriff's Office
Proxy's: Doug Chandler, Tina Roylance
Jon Tait, Motorola
Bill Aldous, ONMI

Henry Johnson, Motorola
Bob Wilenski, Ogden City
Russ Adair, Draper Police Department
Dave Spatafore, Capstone Strategies
Dan Camp, UDOH/BEMS
Ken Imber, SLC Airport
Dave Shopay, West Valley City Police
Department
Jake Hunt, UCAN
Kathy Trees, UCAN
Jeff Lougee, Provo Police Department

Meeting was opened at 2:04 p.m. and conducted by Chairman Brad **Slater**.

1. Meeting minutes for October 21, 2008 were approved. Tim **Slocum** offered the motion to approve the minutes. Dave **Williams** seconded it. Vote: All in favor.
2. Steve **Proctor** discussed system modifications and changes from October-November 2008.
 - Work continues on permits for PSIC grant sites planned for next years construction. Steve showed overhead views and discussed them.
 - Eden Site - UCAN is acting as an agent for Sheriff Slater/Weber County for construction of a new tower.
 - The Logan/Cache Project - The Newton Site is under construction.
 - Tower repair in progress at Herd Mountain. Guy-wire support came loose and is leaning on the building and solar panels. Concrete for the tower foundation was poured. The solar panels will be inspected for possible damage. Pictures were shown to show the damage and explain the repairs.
 - Francis Peak - The 299 National Guard Unit is being deactivated and they are looking for somebody to purchase the facility.
 - We filled Clayton Peak with 750 gallons of propane via Helicopter. The U of U removed their equipment from the site.
 - We moved the facility from UCAN's site to Hobble Creek. Hobble Creek will be fully operational in a few days.
 - Steve continued discussing the modifications/changes report.
3. Rebanding Report - Steve **Proctor** passed out the final rebanding schedule and reviewed it with the everyone. We're working on Salt Lake County's piece of the system. In two weeks it will be Davis County and the first week in December will be Weber County. That will complete the rebanding of all infrastructure. We have completed a 4th amendment with Sprint/Nextell. There will be a true-up with the vendor. A sample letter

of the Rebanding Reimbursement Form was distributed. It shows the number of portables and mobiles touched through the rebanding process and the reimbursement amount. Each agency should review the form and verify the number of portables and mobiles. They should endorse it and submit it to UCAN for final reimbursement. We are working with the agency's that have issues to be resolved.

4. Motorola's website: www.rebanding.org - Motorola has posted "lessons learned" from UCAN's experience for anyone's review. Visit the website for information.
5. Draft Budget Presentation FY 6/1/09 through 6/30/10. Information was distributed and the report was discussed. No changes were required. Tim **Slocum** stated, "if we are not changing anything in the budget, then we might as well approve it this month, get it off the agenda and move forward". Ed **Alter** offer to accept the budget as recommended. Jeff **Winterton** seconded it. Vote: All in favor. **Rates stay the same.**
6. Dave **Spataford** provided a Legislature update.
7. Next Meeting: December 16, 2008