

Utah Communications Agency Network Executive Committee Meeting October 21, 2008

Present:

Steve Proctor, Executive Director, UCAN
Tim Slocum, Vice-Chairman, Dept. of Corrections
Rich Townsend, Department of Public Safety
Tina Roylance, Layton Police Department
Doug Chandler, Department of Technology Services
Paul Burnett, Salt Lake County Sheriff
Dave Williams, Tooele County Sheriff
Jeff Winterton, Wasatch Sheriff's Office
Dave Bennett, Utah County Sheriff's Office
Dave Hopkins, Utah Department of Transportation
Bryan Low, Logan City
Gary Lancaster, ADCOMM Engineering
Jon Tait, Motorola
Bill Aldous, ONMI
Bob Wilenski, Ogden City

Al Holland, Salt Lake City Police Department
Mason Gallegos, JCOMM
Carol Groustra, Department of Public Safety
Steve Fletcher, DTS
Dave Spatafore, Capstone Strategies
Chris Dunn, Salt Lake County Sheriff Office
Wayne Dial, Taylorsville Police Department
Proxy's: Brad Slater, Jeff Winterton, Ed Alter,
Jake Hunt, UCAN
Kathy Trees, UCAN
Carl McCormick, Motorola
Jeff Lougee, Provo Police Department
Justin Watters, Utah County
Chief Robby Russo, Cottonwood Heights

Meeting was opened at 2:06 p.m. and conducted by Vice-Chairman Tim **Slocum**.

1. Meeting minutes for August 18, 2008 were approved with requested corrections to be made. Dave **Williams** offered the motion to approve the minutes. Rich **Townsend** and Jeff **Winterton** seconded it. Vote: All in favor.
2. Steve **Proctor** discussed system modifications and changes from August-October 2008.
We negotiated an agreement with the BSA and the LDS Church for a piece and property at the Hobble Creek Canyon. The site to be connected will be Strawberry Peak. Steve showed overhead views and discussed them.
The Logan/Cache Project - We've installed a 7-channel site in downtown Logan and it is operational. We met with the attorneys on the PISCA agreement and it's moving forward. The Newton Site is under construction. We completed the permit process with the Forest Service (Beaver Mountain) and are awaiting receipt of the permit. We received approval from the State Lands and Trust Administration to cross the land to get to the site and the ski area approves. We plan to install a 4-channel site to connect with the Logan/Cache project
We have a cooperative effort with Weber County through their COPS grant. This will allow us to upgrade a few sites. Currently they are a stand-alone to a 5-channel IR.
Steve continued discussing the modifications/changes report.
3. Rebanding Report - All IR sites are completed and we're starting the scheduling process to move into the simulcast sites. Scheduling should be completed by the end of November with the activity to be done in December. Reimbursement process - Kathy

Trees related about 90% of the agency reconciliations are complete. A letter will detail the accounts. However, 10% have reconciliation issues that we need to address.

4. SIEC - State CIO/Steve Fletcher (DTS) reported the SIEC activities.
5. Draft Budget Presentation FY 6/1/09 through 6/30/10. Information was distributed and the report was discussed. Tim **Slocum** suggested the Board review the Draft Budget for the November meeting to obtain approval in December 2008.
6. Utah County Request was discussed in length and approved with 30 active cache radios on the honor system. By the end of the year, there will be an updated policy for review.
7. Next Meeting: December 15, 2008