

# Utah Communications Agency Network Executive Committee Meeting November 20, 2007

## **Present:**

Steve Proctor, Executive Director, UCAN

Brad Slater, Chairman

Doug Chandler, Department of Technology Services

Steve McCarthy, Department of Transportation

Lindsay Shepherd, South Jordan Police Department

Phil Bates, Representing Department of Public Safety

Tim Slocum, Department of Corrections

Ed Alter, Utah State Treasurer

Brent Ball, Summit County Sheriff's Office

Tina Roylance, Layton Police Department

Dave Williams, Tooele County

Paul Burnett, Salt Lake City Sheriff's Office

Steve Foote, South Salt Lake Fire Department

Jake Hunt, UCAN

Kathy Trees, UCAN

Bob Wilenski, Ogden City

Jim Hansen, BEMS

Dave Hopkins, Department of Transportation

Jon Tait, Motorola

JD Cahoon, EFJ Johnson

Dave Shopay, West Valley City

1. Meeting was opened at 2:02 p.m. and conducted by **Brad Slater**.
2. Meeting minutes for October 16, 2007 were approved. Steve **Foote** offered the motion to approve the minutes. Lindsay **Shepherd** seconded it. Vote: All in favor.
3. System modifications and changes -
  - We have been preparing our sites for the winter months ahead by filling propane tanks and oil and generator maintenance.
  - We met with the Ranch Association to prepare for getting the lease agreement to build the Bald Mountain (Sanpete County) site.
  - Completed Alarm Systems (MOSCAD) installations/upgrades at Jordanelle, Herd and Daniels Canyon sites.
  - Continued working with Summit Fire District to relocate the pager base.
  - We need to fuel one last site - Clayton Peak by a helicopter service from Elko, Nevada.
  - We are doing general system maintenance, upgrades and software revisions.
  - Audit preparations for the annual State Audit are underway. The audit starts next (Tuesday).
4. Rebanding Report - Steve **Proctor** reported that rebanding proceeds. The rebanding schedule is posted on UCAN's website and it's very flexible, it's fluctuating and changing as the agencies are completed. We have issued change orders for Tooele County, IHC and additional user equipment needed to complete the project have been filed with Sprint/Nextel. The change orders are for additional equipment, accessories, batteries and labor to complete the tasks. IHC was approved. Tooele and the additional user equipment approvals are still in process. The agencies completed to-date are: Tooele County, Wendover, Utah Department of Transportation mobiles, West Valley City mobiles, Life Flight, DFCM, Springville PD, Provo PD/FD/PW, Orem PD/FD/PW

and North Fork Fire. Utah County (Justin Waters) is working on Payson, Woodland, Elk Ridge, Santaquin, Mapleton, Saratoga Springs, Spanish Fork, Lehi and others. Salt Lake County Sheriff's Office (Andy Kukta) is working on his radios. Sandy, Midvale and Wasatch are in process. The scheduled finished date for the user equipment is June 08. The infrastructure contract has not yet been approved by Sprint/Nextel.

5. Budget FY2008-2009- Discussion commenced. Tim **Slocum** made the motion to accept the budget as presented. Ed **Alter** seconded it. Vote: All in favor. Ed **Alter** stated the budget was really good and Brad **Slater** thought it was conservative. Rates are unchanged.
6. Legislative Report - Steve **Proctor** passed out a handout by Dave **Spataford**. A legislative matrix is attached that shows where their legislators are, who they represent and their geographical area. This information will be used to start working with these legislators to discuss the futures of mobile radio in Utah and this network and funding. Brad **Slater**, Steve **Proctor** and Dave **Spataford** met with representative Brad **Dee** and proposed a Legislative Task Force to - over the next year - formulate recommendations and put together a vision and a plan for our direction in the state with respect to expanding our footprint, funding and associated issues. Representative **Dee** agreed to sponsor legislation establishing the Task Force. Then, we would proceed with the work of the Task Force and support completion of a report for the 2009 session. Over the next 30-45 days, we will be meeting with possible sponsors and will begin preparing "White Paper" briefings for the legislature to identify the problems, the issues and what we need to proceed.
7. Steve **Proctor** reported on the PSIC Grant - The Federal Government established the Public Safety Interoperability Communications Grant, a nation wide program. Part of that grant program was to fund one billion interoperable communications across the nation. Utah's share of the grant was \$10 Million. Over the last year, we have been working on a statewide communications plan, we've been working on a coalition of agencies to develop systems that will improve interoperability, we've been working on standards of interoperability and what we need to better facilitate the interoperability of agencies in Utah. As part of that process, agencies were given the opportunity to request grants (part of the 10 Million). Approval of these grants was the responsibility of the State interoperability Executive Committee (SIEC) established by Governor **Huntsman**. UCAN sits on that board. There are 17 members including the Sheriff's Association, the Police Chiefs Association, Fire Chiefs Association, Department of Corrections, Department of Transportation, Department of Technology Services and others. A broad-base group of people sit on the board. We met, last week and, out of the 22 Million requested (by agencies listed on the handout/first column), only 7 Million was awarded. Steve continued the discussion by agency.
8. Other Items - Brad **Slater**, Tim **Slocum** and Steve **Proctor** received letters from the State Auditor concerning their upcoming audit.

Election of Officers:

- Steve **Foote** made the motion for Tim **Slocum** as the Vice-Chair.

- Steve **McCarthy** seconded it. Vote: All in favor.
- Ed **Alter** made the motion for Steve **Foote** as the Secretary. Tim **Slocum** seconded it. Vote: All in favor.

Executive Director:

- Steve Proctor's contract is coming up for review. The subcommittee members are: Brad Slater, Doug Chandler, Paul Burnett, Tina Roylance and Steve Foote. The subcommittee will meet at 1:00 P.M. on December 18 before the regular meeting. The subcommittee will review goals and accomplishments.

9. Next meeting - December 18, 2007.