

Utah Communications Agency Network Executive Committee Meeting October 16, 2007

Present:

Steve Proctor, Executive Director, UCAN

Brad Slater, Chairman

Doug Chandler, Department of Technology Services

Steve McCarthy, Department of Transportation

Bill Bagshaw, South Jordan Police Department

Tim Slocum, Department of Corrections

Ed Alter, Utah State Treasurer

Brent Ball, Summit County Sheriff's Office

Dave Bennett, Utah County Sheriff's Office

Andy Kukta, Salt Lake County Sheriff's Office

Craig Dearden, Weber Commissioner

Tina Roylance, Layton Police Department

Jeff Winterton, Wasatch County Sheriff's Office

Dave Williams, Tooele County

Steve Foote, South Salt Lake Fire Department

Jake Hunt, UCAN

Kathy Trees, UCAN

Bob Wilenski, Ogden City

David Hansen, Riverdale Police Department

JD Lougee, Provo Police Department

Jim Hansen, BEMS

Jim Pobanz, Motorola

Henry Johnson, Motorola

Carrie White, South Jordan

Kenny Corsi, South Jordan

Wayne Dial, Taylorsville Police Department

J.D. Lougee, Provo Police Department

Jon Tait, Motorola

Dave Shopay, West Valley City

Bryan Low, Logan Police Department

Tom Kuhlmann, Provo City

Chris Dunn, Salt Lake County Sheriff's Office

Adrian Ruiz, Utah Department of Public Safety

Gary Lancaster, ADCOMM Engineering

Carl McCormick, Motorola

1. Meeting was opened at 2:02 p.m. and conducted by **Brad Slater**.
2. **Tim Slocum** related that there is a draft budget for FY2008-2009 in the Executive Committee Members' folders that will be voted on at the next meeting. We have reviewed the preliminary draft and there is nothing unusual. Financially, we're doing very well compared to past years. There are no rate changes. Please review the draft budget before the next meeting and be prepared to vote. Also, please prepare your questions and/or comments.
3. Meeting minutes were approved for September 18, 2007. **Steve Foote** offered the motion to approve the minutes. **Tim Slocum** seconded it. Vote: All in favor.
4. System modifications and changes -
 - Hobbie Creek - Met with the parties involved. The LDS Church has yet to forward an agreement to us so we can layout the site and resolve all issues before we begin construction.
 - A meeting is scheduled for next month with the User Association for Mount Baldy (Sanpete County) to get approval to build a site.
 - Assisted the Public Safety Interoperability Committee (PSIC) Grant process: Weber County, Summit County and Cache County met each agency to discuss how they can create a better level of interoperability with the UCAN system. Each of these agencies will be submitting a grant.
 - We experienced audio interference from Tooele on a wayward quantar repeater in Davis County that we fixed this month.

5. Rebanding Report - Steve **Proctor** reported the rebanding proceeds. The agencies completed to-date are: Tooele County, Utah Department of Transportation mobiles, West Valley City mobiles, Life Flight, DFCM, Springville PD and Provo PD and Fire. Utah County, Orem and Pleasant Grove are in process. Steve discussed the tentative rebanding schedule and asked everyone to be flexible. Steve showed pictures of rebanding personnel involved in the programming and installation process. Contract negotiations with Nextel were completed for approximately \$6 million.
6. Steve **Proctor** reviewed the proposed FY2008-2009 budget which will become effective July 1, 2008. Rates will be unchanged (state/federal agencies \$28, local agencies \$23.25, volunteers \$11.63 and programming fee \$8) and expenses adjusting according to our projections. We predict a net operating income of about \$120,000 at the end of FY2009. We have met the requirements of our bonding agency. Steve continued reviewing the proposed budget. Steve asked everyone to review it and call with questions and/or comments before the next (approval) meeting. Discussion continued.
7. Zone 4 Controller - Steve **Proctor** showed the layouts of the three zone controllers are layout the layout for the fourth zone controller. There are concerns involved with locating the fourth zone controller. After Steve's presentation, he recommended the fourth zone controller be installed at VECC. Steve presented the pro's and con's. Discussion commenced. Craig **Dearden** made to motion to install the fourth zone controller at VECC. Ed **Alter** seconded it. Vote: All in favor.
8. Dave **Spataford** presented and discussed a Legislative Paper he and Steve **Proctor** have been preparing. Dave said the document will change as we approach the January Legislative Session. To get legislative presence in the '07 Session, he felt we should contact people immediately. Dave continued on with his presentation. He's working on additional sessions including a description of the UCAN network. Session include advantages and disadvantages. Other items will be added to the paper as we proceed. Dave **Spataford**, Steve **Proctor** and Brad **Slater** will be talking to Representative Brad **Dee** tomorrow and start contacting other members of the leadership. Brad **Dee** is viewed as one of the leaders regarding communications/public safety communications. We've put together a short document that outlines when UCAN was established in late 1990's. The statutory requirements are that UCAN file annual reports and that UCAN reports to the government dealing with radio communication needs and that's what we are doing. In the initial paragraphs, our report to the legislature will describe the present status of our radio communications and our plans for the near future. The next section describes UCAN (who's involved, what we do, etc.). We will discuss other agencies not on the 800 system that are still on the 150 system. We will explain FCC requirements for narrow banding being completed by January 1, 2013 and how Utah will get everyone narrow banded by 2013. It will cost Utah approximately \$90 million. Discussion continued.
9. Ed **Alter** stated we have two tasks to accomplish, two elections. One is for four area representatives whose four-year terms would become effective immediately. The four areas are: Utah County, Weber County, Summit County and an At Large seat (represents the state). Those areas have nominated candidates. The nominations are: Utah County/Dave Bennett, Weber County/Brad Slater, Summit County/Brent Ball and At Large/Craig Dearden. Ed requested additional nominations. If there are no other nominations, then we will vote and elect them by acclamation. Then, we need to select a chairman. We will hold elections for a chairman but if there are no other nominations for chairman, Brad Slater agreed to serve another term. Ed requested nominations for the Utah County position where Dave Bennett has been nominated, for

the Weber County position where Brad Slater has been nominated, for the Summit County position where Brent Ball has been nominated and for the At Large position where Craig Dearden has been nominated. None were offered. Craig **Dearden** made a motion for the nominations to cease and the nominees be elected by acclamation and their four-year terms start immediately. Steve **Foote** seconded it. Vote: All in favor. Ed **Alter** opened the nominations for Chairman of UCAN. None were offered. Craig **Dearden** made a motion that Brad **Slater** be elected by acclamation for chairman. Tim **Slocum** seconded it. Vote: All in favor.

10. Other Items - Information Only - The IMC hospital move will occur October 25-28 and will use events channels 8 and 9. Steve **Proctor** met with Chief **Fondaco**/Murray City requesting some of the PSIC grant money but is not sure if he was successful. Part of the request is for handheld radios that would allow him to operate either on the UCAN system or on his own system. Steve also met with Logan City on expanding coverage into Logan/Cache County.
11. Action Item: We need to elect a vice-chair and a secretary.
12. Next meeting - November 30, 2007.