

Utah Communications Agency Network Executive Committee Meeting March 20, 2007

Present:

Steve Proctor, Executive Director, UCAN

Brad Slater, Chairman

Jeff Winterton, Wasatch County Sheriff's Office

Tim Slocum - Department of Corrections

Steve Gray - Bountiful Police Department

Doug Chandler, Department of Technology Services

Paul Burnett, Salt Lake County Sheriff's Office

Dave Bennett, Utah County Sheriff's Office

Steve Foote, South Salt Lake Fire Department.

Steve McCarthy, Department of Transportation

Dan Pearson, South Jordan Police Department

Dave Williams, Tooele County Sheriff's Office

Ed Alter, State Treasurer

Kathy Trees, UCAN

Jake Hunt, UCAN

Jon Tait, Motorola

Henry Johnson, Motorola

Phil Bates, Department of Technology Services

Bill Aldous, OMNI Communications

Bob Wilenski, Ogden City

J.D. Lougee, Provo City

Chris Dunn, Salt Lake County Sheriff's Office

Dave Shopay, West Valley City

Nancy McKean, VECC

Meeting was opened at 2:01 P.M. and conducted by Steve **Gray**.

Meeting minutes from January 16, 2007 were approved. Tim **Slocum** offered the motion to approve and Ed **Alter** seconded it. Vote: All in favor.

Accomplishments/Modifications and System changes

- Since daylight savings time was two weeks earlier than anticipated, as a result, we experienced a system outage for a hour. Our crew manually changed the time in the controller.
- UDOT received 638 rebanded replacement radios and was working with Steve **McCarthy** and Dave **Hopkins** in the rebanding process. All the replacement radios have been installed and the old radios have been returned to the manufacturer. UCAN did the programming.
- Final rebanding draft proposal sent to Sprint/Nextel.
- We received the final version of the Motorola proposal for the Sprint/Nextel project.
- Various site maintenance rewiring and upgrades that has been accomplished. Today, for instance, a crew is at Black Crook flying fuel in with Dave **Williams**/Tooele County to fuel the generator after the winter.
- For the past few months, there have been many administrative issues with rebanding - discussing processes, discussing depots, gathering facts and information in preparation for our Sprint/Nextel contract.
- The Wasatch simulcasts construction is completed and all sites are completed. The Daniels Canyon site (a fly-in-only site) was constructed. Most of the work was done at UCAN. We trucked them and fly the buildings to the mountain and assembled them there. The sites and simulcast are operational. The simulcast in Wasatch/Summit County is performing better than expected. Jeff **Winterton** agreed.

Audit Committee - Tim **Slocum** reported there were no surprises. Kathy **Trees** presented the budget presentation and , as of December 31, 2006, we're holding our own. Last year at this time the maintenance/repair area was a problem because of ice damage and other necessary repairs.

Expenses for transportation (helicopter usage) were also high and but are acceptable this year, assuming no major incidents before July 2007. This year is better than last year.

Jake **Hunt** said the biggest power problem this year is Lewis Peak and he isn't sure of the magnitude without going up there. Steve **Proctor** reported that Rocky Mountain Power has a site there and has a vested interest in getting back on line as does Questar and approximately 100 other users.

Rebanding Progress Report Outline/Update. Steve **Proctor** reviewed this report to refresh everyone's memory as to what's been completed: We started this process with ten regional meetings with users of the UCAN system. We completed a Planning Agreement for \$582,000 and expended about \$235,000. Our FCC licenses are currently being audited and updated. Infrastructure inventories are complete. We received an RFP from Motorola for the work and have three versions of that response after meeting with them for clarifications and receiving an updated proposal. We have identified Salt Lake County, Utah County, Tooele County, UDOT, Wasatch County, Provo City, Corrections, State DTS and West Valley city as agencies that will be doing some of their rebanding work; programming radios, installing equipment or removing equipment. All costs identified by those agencies have been included in our Rebanding Agreement and will be presented for reimbursement. Basically, Sprint/Nextel will reimburse us for each agency doing their own work. We have changed out 638 UDOT mobile radios. West Valley City has received and changed out 105 portable radios. We were notified that the Life Flight Agreement and the Division of Facilities Construction Management (DFCM) Agreement were signed by Sprint/Nextel. We should be getting funding from them to proceed with those two agreements. We've included in the refunding agreement - based on instructions - an average cost of two hours per user for transport and wait time per mobile radio at a Depot and an average cost of 1 hour per user for transport and wait time per portable radio at a Depot. That funding will be collected if we are successful and negotiated and reimbursed to the agencies based on their effort in bringing the radios to the rebanding Depot's. This only accounts for the radios and not the technician's time which tracked for reimbursement. Jake **Hunt** stated this is also above the FCC checks. We have identified approximately 2,500 radios needing replacement. The add-on cost to change from a Johnson radio to a Motorola radio is \$170 per radio. There is no cost for converting a Motorola radio to a Johnson radio, this is an agency decision.

Upcoming Rebanding tasks/work - The next step is to finalize the proposal, send it to Sprint/Nextel and negotiate a contract for rebanding services. We will also complete this with Motorola and sign a contract for back-up support. Both contracts require a legal review by a retained attorney. We need to finalize our Rebanding Depot locations which are currently being identified. We've scheduled user meetings and sent an email specifying dates, times and locations. We will have all new radios shipped to UCAN, stored in one location and issued on a planned program basis to those needing replacement radios. In this way, we will control our inventory and master list update and assure programs are correct as issued and, most importantly, make sure we get the old radios to be returned. UCAN has to be a party to each agreement and if on completion 300 of the 2,500 radios are missing, then we'll bear the cost. We need to control the process to avoid losing radios. We also want to have Motorola and EFJ Representatives check off the radios that are returned and become responsibility of the manufacturer. Steve **Proctor** continued the presentation and disclosed confidential UCAN estimated costs for rebanding and UCAN's current cost. A Nextel Budget Tracking sheet was distributed and discussed.

Other Items - Trolley Square Report - Steve **Proctor** passed out an email he received and the communication worked.

- Chief Lindsey Shepherd is replacing Dan Pearson as the Salt Lake County

Representative.

Next meeting - April 17, 2007.