

Utah Communications Agency Network Executive Committee Meeting October 17, 2006

Present:

Steve Proctor, Executive Director, UCAN
Brad Slater - Weber County Sheriff's Office
Paul Burnett, Salt Lake County Sheriff's Office
Dave Bennett, Utah County Sheriff's Office
Tim Slocum, Department of Corrections
Doug Chandler, _____
Steve Foote, South Salt Lake Fire Department
Dan Pearson, South Jordan Police Department
Dave Williams, Tooele County
Jeff Winterton, Wasatch County Sheriff's Office
Kathy Trees, UCAN
J.D. Lougee, Provo Police Department
Jake Hunt, UCAN

Jon Tait, Motorola
John Harris, Murray Fire Department
Dan Camp, Health Department
Dave Shopay, West Valley Police Department
Carol Groustra, Department of Public Safety/UHP
Bill Altous, OMNI Communications
Henry Johnson, Motorola
Chris Dunn, Salt Lake City Police Department
Tom Kuhlmann, Provo City
Mike Larsen, Public
Joe Maughan, EF Johnson Rep.
JD Cahoon, EF Johnson Rep.
Phil Bates, -----

Meeting was opened at 2:01 P.M. and conducted by Brad **Slater**.

Minutes from September 12, 2006 were approved. Vote: All in favor.

Steve **Proctor** reviewed system upgrades, changes and modifications/site construction projects from September 2006 to October 2006:

- Daniels Canyon - The building and generator were shipped to Daniels. The IR site has been installed and completed, concrete was poured and the tower was constructed. Radio equipment and generator were installed.
- Daniels Canyon work remaining, We need in install the solar power panels, wiring and grounding. Also, fuel plumbing, microwave connectivity, antennas, coax and then complete final optimization.
- Hansel Mountain completion of electric work is delayed due to late shipment of the generator. The site may slip till next spring depending on the weather.
- American Fork Canyon 3 channel IR site coverage is operational.
- Several maintenance issues have been cleared. A few sites have taken some lightning hits. We've had UPS's and battery chargers down.
- We've met with the property owners/Lessee's at the Hobble Creek site. The Boy Scouts of America has leased it from the church. We're working out an agreement so we can get a site located in Hobble Creek Canyon (probably under construction next spring).

Budget Highlights for 2007-2008 were presented by Steve **Proctor**.

- Set aside \$1 Million in the Capital Reserve Fund for future system replacement, upgrades and modifications as defined by policy.
- Reduced the State rate from \$28.00 to \$27.00. Other rates are unchanged.
- One additional FTE is included to manage software upgrades and requirements for system management (console database, administrative database, user database, alarm systems and MOSCAD).
- By Fiscal Year (2008) Bond Debt will be reduced to \$7.6 Million and our sites will be increased by three (American Fork, Daniels Canyon and Hansel Mountain). The

- simulcast system was increased by one which brings the total number of sites to 60.
- Health insurance increases are consistent with past years and State budget estimates.
- Operational expenses are up from \$3.9 Million (2006) to \$4.1 Million (2007) which is consistent with system aging and replacement costs.
- Current project list includes: Ice Protection (ongoing), Microwave Upgrades (ongoing), Frequency Coordination Re-engineering (ongoing thru 2008), Black Crook (should complete in 2007) and Wasatch Simulcast (should finish in 2006).
- The Rebanding Project will continue thru 2008.
- Tim **Slocum** requested that Kathy **Trees** prepare figures, as an option, on the purchase of a fourth zone controller for the next meeting. Discussion commenced.

Steve **Proctor** related the inventory work for the system is completed and work continues on updating and correcting any license (800MHZ) issues. Budget breakdown of expenses spent was discussed. We received a proposal from Motorola for returning of the system of \$2,993,587. This will be reimbursed by Sprint/Nextell once we have an agreement with them. Not include user units. The agencies should be contacted to figure the cost. It also does not include the cost of user radios that will be replaced, approximately 3,000 units. Steve recommended that an Executive Committee Member be involved with contract negotiations to represent us. This has been sent to our attorney in Washington for his review of the Terms and Conditions and we also should hire a local attorney to make sure that it is reviewed contractually. Discussion commenced. Steve **Foote** made the motion to allow Steve to select a legal firm or an attorney to get this matter resolved. Dave **Williams**/Tim **Slocum** second it. Vote: All in favor. Steve **Foote** and Dave **Bennett** will be the UCAN volunteer representatives.

Jeff **Graviet**, Deputy Director, Homeland Security presented a letter requesting that 28 radios be considered at the EOC rate. Discussion commenced. Dan **Pearson** made the motion to approve. Steve **Foote** second it. Vote: All in favor.

Nice Recording Systems requested an agenda item at the next meeting to discuss their recording products. Board declined the request. Vote: All in favor.

Tim **Slocum** requested a past due account report for the next meeting.

Next meeting - November 21, 2006.

Meeting adjourned at 2:45 p.m.