

Utah Communications Agency Network Executive Committee Meeting September 12, 2006

Present:

Steve Proctor, Executive Director, UCAN
Brad Slater - Weber County Sheriff's Office
Ed Alter, State Treasurer
Paul Burnett, Salt Lake County Sheriff's Office
Tim Slocum, Department of Corrections
Dave Bennett, Utah County Sheriff's Office
Dave Hopkins, Utah Department of Transportation
Steve Foote, South Salt Lake Fire Department
Dan Pearson (Steve Foote has proxy)

Dave Williams (Brad Slater has Proxy)
Jeff Winterton (Brad Slater had Proxy)
Kathy Trees, UCAN
J.D. Lougee, Provo Police Department
Jake Hunt, UCAN
Jon Tait, Motorola
Jack Snow, Murray Fire Department
Dan Camp, Health Department
Dave Shopay, West Valley Police Department

Meeting was opened at 2:05 P.M. and conducted by Brad **Slater**.

Minutes from June 20, 2006 were approved. Ed **Alter** offered the motion to approve and Steve **Foote** seconded it. Vote: All in favor. Minutes from July 18, 2006 were approved. Tim **Slocum** offered the motion to approve and Ed **Alter** seconded it. Vote: All in favor.

Tim **Slocum** reported the Budget/Audit Report looked good and is pretty well on track. We are over expended in two areas; maintenance/repairs and outside services i.e. ADCOMM. The maintenance/repairs couldn't have been projected. It was repairs due to ice damage, etc. We are still in the black even though the year isn't closed out due to statements and billings that need to be processed. We still have a projection of \$137,000 but at the same time we are \$140,000 over in maintenance/repairs. We may need to look at this next budget meeting and adjust the maintenance/repair amount. Remember, this projection is for 2 years out. Everything looks on-line.

Steve **Proctor** reviewed system upgrades, changes and modifications from July 2006 to September 2006:

- Wasatch Simulcast (Sundance, Jordanelle, Wasatch Justice and Quarry) is 90 percent completed with construction process.
- Barton A/C system is completed.
- Hansel Mountain was gifted to UCAN in 2000 which provides radio coverage along I-84 to Idaho. Remodeling continues.
- American Fork Canyon 3 channel IR site coverage is operational.
- Found a site to provide coverage in Hobble Creek Canyon.
- Daniels Canyon had a repeater installed to correct spotty coverage of the canyon. The site is on Church property that has been leased to the Boy Scouts of America.
- Other projects were discussed.
 - Robert Brough and Jake Hunt were involved in the communications operations for the Tactical Interoperability Communications (TIC) Exercise August 24, 2006. Exercise was successful.
 - Crushed coax between Francis Peak and the Bountiful link was repaired.
 - Mahogany lighting repairs were completed: UPS, controller and repeaters.
 - 4.1 upgrade was completed successfully.
 - Fuel generators have been serviced in preparation for the winter months.
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Rebanding Update

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- Budget Modification for Hansel Mountain, Daniels Canyon, Barton Peak and Hobble Creek Canyon.
 - Hansel Mountain (site donated) - Remodel facility, install 5-channel IR site on the network to complete coverage to the Idaho Border on I-84 (this will be the most northern site on the system). Work yet to be done to the site - Tension tower guy wires, feed horn replacement on dish, dish and coax installation to Cal Mountain, remove old generators, transfer panels, replace DC control panel and other unnecessary equipment, clean and paint the interior and exterior, site clean-up, roof replacement, air conditioning, install new generator, install new fuel tank, remodel electrical systems and replace floor. Estimated cost is \$63,000.
 - Daniels Canyon - Provide coverage on the lower end. Building was provided by Wasatch County. Work yet to be done - install one repeater, one antenna, one 56-KB link, solar cells, tower, batteries, concrete, generator and Moscad. Site access is by helicopter only. Anticipated total cost is \$79,950.
 - Barton Peak - Needs air conditioning. Estimated cost is \$6,000.
 - Hobble Creek Canyon - IR site needed. Costs are unknown. Working with Dave Bennett/Utah County to identify a location.
 - Steve **Proctor** proposed using funds from the paging system that wasn't built.
 - Tim **Slocum** said the budget approved for 2007 provided up to a 3 percent cost of living to UCAN employees based on State raises. However, State received a 3 percent increase. Therefore, the planned cost of living raise needs to be increased from 2.5 to 3 percent. It will not increase the budget.

Next meeting - October 17, 2006.

Meeting adjourned at 3:15 p.m

Rebanding Update

- The task has been completed and we have completed our planning/funding agreement and have a contract with Sprint/Nextel. We've held 10 individual User Group meetings to discuss locations, information, timeliness, the project scope and where it's heading. The system inventories of all user devices and components to fixed network infrastructure has been completed. We have the new frequency recommendations from Sprint/Nextel and have broken it down by site and location. We have completed and passed on to Motorola a Rebanding Statement-of-Work which is basically an RFP to do the rebanding work. We will be getting a response from Motorola concerning the scope and cost of the work which we will forward to Sprint/Nextel to complete the second agreement for doing the actual work. Steven continued the update and discussion commenced.

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- Budget Modification for Hansel Mountain, Daniels Canyon, Barton Peak and Hobble Creek Canyon.
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