

Utah Communications Agency Network Executive Committee Meeting July 18, 2006

Present:

Steve Proctor, Executive Director, UCAN
Ed Alter, State Treasurer
Paul Burnett, Salt Lake County Sheriff's Office
Tim Slocum, Department of Corrections
Dave Bennett, Utah County Sheriff's Office
Steve Foote, South Salt Lake Fire Department
Brent Ball, Summit County
Dave Williams, Tooele County
Steve Gray, Bountiful Police Department
Kathy Trees, UCAN

J.D. Lougee, Provo Police Department
Carol Groustra, Department of Public Safety
Jake Hunt, UCAN
Jon Tait, Motorola
Mike Fowlks, DNR - Wildlife Resources
Matt Evans, S. Jordan Police Department
Jim Rampton, S. Davis Metro Fire
Jeff Bassett, S. Davis Metro Fire

Meeting was opened at 2:05 P.M. and conducted by Ed **Alter**. Ed **Alter** said there wasn't a quorum so no action items will be handled. There are some information items that can be handled.

Minutes from June 20, 2006 and July 18, 2006 will be reviewed September 12, 2006.

Steve **Proctor** reviewed system changes and upgrades from June 2006 to July 2006:

- Working hard to completed the Wasatch Simulcast for review at the next meeting. This will connect Quarry Mountain, Sundance, Jordanelle and Wasatch Justice Center to create a 4-site simulcast network with 8-channels.
- Wasatch Simulcast remaining work and/or completed
 - Microwave connectivity to Lewis
 - Antenna and coax on towers
 - Wasatch Justice and Sundance radio installation
 - Awaiting prime site parts and supplies due by August 2, 2006
 - Site remodeling completed at Quarry Mountain
 - Complete prime site equipment
 - Meet change date of September 1, 2006
- Other projects
 - Year end accounting in progress.
 - Mahogany move of SLCO (public work system) and UTCO (paging system) equipment completed.
 - IG inspection/audit completed in June 2006. However, auditor resigned before filing her report. We're waiting for a new contact to complete the process.
 - Rebanding work continues.

Rebanding Update

- The rebanding process continues and part of our year-end accounting process is to account for our time and send an invoice to Nextel for UCAN time.
- Met with UHP and Summit County to discuss rebanding and provide a current update.
- Completed a West Valley City Agreement to upgrade their equipment, the first completed in the country - completed in 10 days.
- Meet next week with Motorola to start identifying the Statement-of-Work for the system infrastructure rebanding process.
- Approximately 3,000 radios will need to be replaced system-wide. UDOT has the most

- needing replacement.
- UCAN is seeking reprogramming locations at the users facilities to bring the programming to them. We have established a few locations in Wasatch County. If you have a location, please call Steve **Proctor** (840-4200).
- Ed **Alter** suggested passing on the cost of the FCC check to Nextel

Systems Upgrade on the central controllers is scheduled for July 18-19, 2006 and this includes the Salt Lake City Zone. Steve went over the procedures for tonight's upgrade.

Budget Modification for Hansel Mountain, Daniels Canyon, Barton Peak and Hobble Creek Canyon.

- Hansel Mountain (site donated) - Remodel facility, install 5-channel IR site on the network to complete coverage to the Idaho Border on I-84 (this will be the most northern site on the system). Work yet to be done to the site - Tension tower guy wires; feed horn replacement on dish, dish and coax installation to Cal Mountain, remove old generators, transfer panels, replace DC control panel and other unnecessary equipment, clean and paint the interior and exterior, site clean-up, roof replacement, air conditioning, install new generator, install new fuel tank, remodel electrical systems and replace floor. Estimated cost \$63,000.
- Daniels Canyon - Provide coverage on the lower end. Building was provided by Wasatch County. Work that needs to be done - one repeater, one antenna, one 56-KB link, solar cells, tower, batteries, concrete, generator and Moscad. Site access is by helicopter only. Anticipated total cost is \$79,950.
- Barton Peak - Needs air conditioning. Estimated cost \$6,000.
- Hobble Creek Canyon - IR site needed. Costs are unknown. Working with Dave Bennett/Utah County to identify a location.
- Steve **Proctor** proposed using funds from the paging system that we did not build. Ed **Alter** said that the board could not vote on it but we can give instructions to proceed and can ratify that with an official board action later unless some board members believe we shouldn't proceed. Ed **Alter** (Acting-Chair) gave Steve instructions to proceed. The vote of the board will be verified by an email solicitation with eventual ratification at the next meeting. Ed asked, "Does that meet with the acceptance of all?" It's a way to proceed that avoids losing time. Ed **Alter** asked each member to register their vote and also asked if anyone opposed the vote. This is not to be binding on the board unless there is a majority. Votes in favor: Tim Slocum, Dave Bennett, Paul Burnett, Dave Williams, Brent Ball, Steve Gray, Steve Foote and Ed Alter. Tim **Slocum** requested putting this on the September budget meeting and re-verifying what part of the budget it will be taken from.

Other Items - Tim **Slocum** said the budget was approved for 2007 to give up to a 3 percent cost of living to UCAN employees based on State raises. However, State received a 3 percent increase. Therefore, the cost of living raise needs to be increased from 2.5 to 3 percent. It will not increase the budget. Ed **Alter** instructed Steve to proceed (as Acting-Chair) without the vote of the board which will be ratified by an email solicitation and eventual ratification at the next meeting. Ed **Alter** asked each member to register their vote and if anyone opposed the vote. This is not to be binding on the board until there is a majority. Votes in favor: Tim Slocum, Dave Bennett, Paul Burnett, Dave Williams, Brent Ball, Steve Gray, Steve Foote and Ed Alter.

Next meeting - October 17, 2006.

Meeting adjourned at 2:40 p.m