

Utah Communications Agency Network Executive Committee Meeting November 22, 2005

Present:

Steve Proctor, Executive Director, UCAN
Brad Slater, Weber County Sheriff's Office
Paul Burnett, Salt Lake County Sheriff's Office
Steve Gray, Bountiful Police Department
Doug Chandler, Department of ITS
Steve McCarthy, Department of Transportation
Craig Dearden, Weber County Commissioner
Dave Bennett, Utah County Sheriff's Office
Ed Alter, State Treasurer

Dave Thomas, Summit County
Dan Pearson, South Jordan Police Department
Tim Slocum, Department of Corrections
Kathy Trees, UCAN
Bob Wilenski, Ogden City
Jon Tait, Motorola
Chris Dunn, Salt Lake City Police Department
Adrian Ruiz, Department of Public Safety

- ▼ Meeting was opened at 2:03 P.M. and conducted by Brad **Slater**.

- ▼ Meeting minutes from October 18, 2005 were approved with these changes: Change Paul Bennett to Paul **Burnett** and Dave **Thomas** from Vice-Chair to Co-Chairman. Craig **Dearden** offered the motion to approve and Steve **Gray**/Tim **Slocum** seconded it. Vote: All in favor.

- ▼ Steve **Proctor** reviewed system changes, modifications and updates from October to November 2005:
 - Enhanced 800 Service:
 - Echo and Humphy Peak are operational with microwave connectivity established.
 - Helicopter flew propane into Black Crook (solar panel site) while generator installation continues with one generator working. Anticipated completion November 30, 2005. **Task Item:** Steve **Proctor** will provide Natural Resources with a copy of the slide.
 - Cal Mountain is awaiting delivery of final parts and supplies to connect. IR Site is installed and ready to turn on November 30, 2005. Tower and electrical work completed.
 - We have 58 sites on the system. Completed sites: Ibabah, Ford Ridge, Echo, Humphy and Jordanelle. Dan **Pearson** would like to see a map produced that shows trunked vs stand-alone centers. **Task Item:** Steve suggested not only a map but a list of the national/state channels, what mountain they are located on and which centers are trunked and/or stand-alone.
 - Clayton Peak repairs are complete.
 - The Annual Audit is in progress and will be reported next month.
 - Site generators have been serviced and fueled by our new maintenance technician.
 - Rebanding and the Frequency Project continues.
 - Ogden Grant has been extended
 - MCM software has been installed and training has been initiated. The software will inventory and identify all the issues needing completion with rebanding.

- ▼ Rebanding Project - We submitted the Transition Administrator (TA) documents with UCAN and

engineering consultant costs to Nextell for planning cost surrounding the rebanding. Nextell will send a contract next week to start the process. A proposal was received from Motorola on the cost of their planning process to prepare UCAN for rebanding. Both documents will be compared to ensure no duplications and whether anything is to be eliminated or added. After a review of Motorola's proposal, it will be submitted to the TA's office as a Change Order to add their costs. We have retained counsel in Washington. He is APCO's attorney. This affects commercial and public safety 800 MHz systems across the country.

- ▼ Continuing with the Frequency Project on re-licensing with the FCC.
- ▼ Steve **Proctor** presented every page of the Fiscal 2006-2007 Budget for approval. Page 22 - Proposed Use of Uncommitted Funds for June 30, 2005. Tim **Slocum** offered the motion to approve items 1,2 and 3 and commit those funds to the recommended area. Dan **Pearson** seconded it. Vote: All in favor. Craig **Dearden** offered the motion to approve the Budget as presented including using a place holder for the uncommitted funds pending further discussion before expenditures are made against the account. Doug **Chandler** seconded it. Vote: All in favor
- ▼ Information Only - Personnel Issue - Candidate declined UCAN's written offer.
- ▼ Election Procedure Change - Board elections should be every four years but staggered every two years. Tim **Slocum** made a motion for Steve **Proctor** to look at the current Board term positions and make recommendations on staggering the Board member terms. Ed **Alter** seconded it. Vote: All in favor
- ▼ Craig **Dearden** made the motion to adjourn. Doug **Chandler** seconded it. Vote: All in favor.
- ▼ The next regular meeting is January 17, 2006 (Tuesday) at 2:00 P.M. at UCAN - 5360 S. Ridge Village Drive, WVC (5400 South and 5885 West).